

## Career Opportunity

### Position: Health and Safety Advisor

**Location:** Lincoln

**Department:** All Departments

**Hours:** 8:00am – 5:00pm, Monday to Friday

**Salary:** Competitive, dependent on experience + Car Allowance

**About the Role** Gelder Group is seeking an experienced and motivated Health & Safety Advisor to join our team, based at our Head Office near Lincoln. This is a pivotal position providing health and safety support across all divisions of the business – Insurance Repair & Renovation, Commercial (including New Builds), and Facilities, Repairs & Maintenance (FRM).

The successful candidate will be responsible for promoting a positive health and safety culture, ensuring compliance with current legislation, and supporting management in maintaining safe systems of work throughout the organisation. This role requires regular travel to our regional offices in Barlborough and Lichfield, as well as various project sites. The role offers a predominance to the administration of statutory health and safety documentation.

### Key Responsibilities

- Provide competent and professional health and safety advice to management and operational teams.
- Create, prepare, review, and implement Construction Phase Plans in line with CDM Regulations.
- Conduct site audits and inspections, producing clear reports and recommendations.
- Support the development and delivery of training, toolbox talks, and safety briefings.
- Assist in the investigation of incidents and near misses, ensuring appropriate actions are implemented.
- Maintain and update company health and safety, procedures, and records.
- Liaise effectively with internal colleagues, clients, and external stakeholders to promote a culture of safety and continuous improvement.

### Candidate Requirements

- NEBOSH Construction Certificate or an equivalent Level 3 Health & Safety qualification (essential).
- Previous experience within a construction or property services environment.
- Strong understanding of current health and safety legislation and CDM Regulations.
- Extensive and competent IT skills
- Excellent organisational skills with the ability to prioritise workload and work effectively under pressure.
- Exceptional communication, influencing, and negotiation skills, with a professional and calm approach.
- Full UK driving licence and willingness to travel to company sites and regional offices as required.

## What We Offer

- Competitive salary, commensurate with qualifications and experience.
- Car allowance and business travel expenses.
- Opportunities for professional growth and ongoing training.
- A professional, supportive, and forward-thinking working environment.

**Join Gelder Group** This is an excellent opportunity for a dedicated Health & Safety professional seeking to further their career within a respected and expanding company. If you are proactive, detail-orientated, and passionate about maintaining the highest standards of health and safety, we would be delighted to hear from you.

To apply for the above position, send your CV and covering letter to [danielle.skayman@gelder.co.uk](mailto:danielle.skayman@gelder.co.uk), or by post to:

Danielle Skayman  
Gelder Group, Head Office  
Tillbridge Lane  
Sturton By Stow  
Lincoln. LN1 2DS



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