Gelder
EVERYTHING IN CONSTRUCTION
With a 'Can-Do' Attitude!

Career Opportunity

Position: Insurance Surveyor - Lincoln or Barlborough

Location: Lincoln
Department: Insurance, Repair & Renovation

Lincoln or Barlborough based

The Gelder Group is a diverse mixture of divisions and companies all orientated around the delivery of high quality customer excellence in the construction industry.

This is an exciting opportunity for the right candidate to join an ever-expanding insurance team based in either Lincoln or Barlborough and working the surrounding areas.

You will be part of an established dedicated team dealing with insurance repairs. The ideal candidate will have experience in construction, be able to work to tight timescales, use your own initiative and always carry out work at a high standard. Experience with surveying Insurance related repairs would be an advantage but full training will be given.

Benefits include

- Competitive salary (depending on experience)
- Optional company car scheme
- Flexible working arrangements
- 21 days holiday plus bank holidays

Duties will include, but will not be limited to (full job role training will be provided):

- Validating, settling and scheduling domestic and commercial insurance claims.
- Working directly with several insurance companies and networks. Claims such as subsidence, flood, fire, escape of water, impact, accidental damage, storm etc.
- Producing schedules, final accounts, variations, interim payment claims, private quotations and health and safety documentations
- Carrying out moisture readings and asbestos sampling.

- Offering professional advice to clients and policy holders.

Essential skills:

- Knowledge of Xactimate and Microsoft Office packages especially Outlook and Excel would be an advantage, but training will be given.
- Great telephone manner
- Pride yourself on great customer service and ensure your work is done to the highest standard.
- Good communication skills, time management and organisation.
- Good understanding of asbestos containing materials and asbestos awareness, but training will be given.

To apply for the above position, send your CV and covering letter to katie.scott@gelder.co.uk, or by post to:

Katie Scott
Gelder Group, Head Office
Tillbridge Lane
Sturton By Stow
Lincoln. LN1 2DS

All available positions

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