

Career Opportunity

Position: Contracts Manager – Insurance

Location: Lincoln

Department: Insurance, Repair & Renovation

Salary: Negotiable **Benefits:** Company car or opt-out allowance

Due to continued growth and increased volumes of work, we are seeking an experienced Contracts Manager to join our Insurance, Repair & Renovation team based at our Lincoln office.

This role involves overseeing the delivery of insurance repair projects for both domestic and commercial losses, ensuring works are completed efficiently, safely and to a high standard. You will be responsible for managing multiple projects simultaneously, leading teams and coordinating specialist subcontractors from instruction through to completion.

Key Responsibilities:

- Full responsibility for the successful delivery of multiple insurance reinstatement projects
- Managing programmes to ensure works are completed on time, within budget and in line with SLA requirements
- Financial control of projects, including cost management, forecasting and margin performance
- Coordinating and managing subcontractors, direct labour and material procurement
- Leading and supporting trades
- Ensuring all works are delivered in compliance with current Health & Safety legislation, including CDM regulations
- Liaising with clients, insurers, loss adjusters and policyholders, maintaining strong professional relationships
- Monitoring quality standards across all projects and driving continuous improvement
- Providing regular progress updates and reports to senior management
- Identifying opportunities for value engineering and efficient construction solutions

About You:

- Proven experience in Contracts Management or Project Management within construction

- Experience delivering refurbishment, repair or reinstatement works (insurance experience desirable but not essential)
- Strong commercial awareness with the ability to manage costs and deliver projects profitably
- Confident leader with the ability to motivate and manage teams and subcontractors
- Excellent communication skills, both written and verbal, with the ability to build relationships at all levels
- Organised and able to manage multiple projects in a fast-paced environment
- Strong analytical and problem-solving skills
- High attention to detail and a proactive, solutions-focused approach
- IT literate
- Full UK driving licence

To apply for the above position, send your CV and covering letter to danielle.skayman@gelder.co.uk, or by post to:

Danielle Skayman
Gelder Group, Head Office
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Sturton By Stow
Lincoln. LN1 2DS



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